

**PINELLAS COUNTY SHERIFF'S OFFICE  
PROFESSIONAL STANDARDS BUREAU  
INTER-OFFICE MEMORANDUM**

**DATE:**        **SEPTEMBER 18, 2018**

**TO:**           **DISTRIBUTION**

**FROM:**       **CAPTAIN RAY WHITELEY <sup>RW</sup>**  
                  **Professional Standards Bureau**

**SUBJECT:**   **SHERIFF'S FINDING**

Per Sheriff Gualtieri, Inmate Records Specialist III Velma Aquino, #57622, will receive the following as a result of AI-18-016:

1.     Written Reprimand

**DISTRIBUTION:**

Sheriff Bob Gualtieri  
Chief Deputy Dan Simovich  
Assistant Chief Deputy Sean Jowell  
Assistant Chief Deputy George Steffen  
Colonel Paul Halle  
Major Stefanie Campbell  
Major Dave Danzig  
Major Bill Hagans  
Major Rich Nalven  
Major Lora Smith  
Lieutenant Deanna Carey  
Director Jennifer Crockett  
Director Nancy Duggan  
Director Susan Krause  
Director Jason Malpass  
Shannon Lockheart, General Counsel  
Payroll  
Purchasing-Uniform Supply  
Velma Aquino

RW/kmm

**PINELLAS COUNTY SHERIFF'S OFFICE  
INTER-OFFICE MEMORANDUM**

**DATE:           SEPTEMBER 10, 2018**

**TO:             INMATE RECORDS SPECIALIST III VELMA AQUINO, #57622**

**FROM:          SHERIFF BOB GUALTIERI**

**SUBJECT:       CHARGES RE: AI-18-016**

An investigation has been conducted by the Administrative Investigation Division, Professional Standards Bureau, of the Pinellas County Sheriff's Office. As a result of this investigation, the Administrative Review Board has determined you committed the following violation:

On, but not limited to, May 2, 2018, while on duty in Pinellas County, Florida, you violated the Pinellas County Sheriff's Civil Service Act Laws of Florida, 89-404 as amended by Laws of Florida 08-285, Section 6, Subsection 4, by violating the provisions of law or the rules, regulations, and operating procedures of the Office of the Sheriff.

1. You violated Pinellas County Sheriff's Office General Order 3-1.3, Rule and Regulation 3.4(d), Performance of Duty.

Synopsis: While assigned to Inmate Records, you were responsible for accurately booking in charges of Pinellas County Jail inmates.

In this case, you failed to properly review the conditions of a warrant. Specifically, the bond amount, wherein a judge authorized the inmate be released on their own recognizance.

Your failure to research and review the warrant information in its entirety, per proper procedure, resulted in an over-stay and the inmate remained in custody for an additional ten and a half (10.5) hours.


The Administrative Review Board determined you committed this violation.

Disciplinary Points and Recommended Discipline Range:

You were found to have violated one (1) Level Three Rule/Regulation totaling fifteen (15) points. These points, which were affected by no modified points from previous discipline, resulted in fifteen (15) progressive discipline points. At this point level, the recommended discipline ranges from a Reprimand to three (3) days Suspension.

INS 18-0033

Disciplinary action shall be consistent with progressive discipline, for cause in accordance with the provisions of the Pinellas County Civil Service Act.



COLONEL PAUL HALLE  
DEPARTMENT OF DETENTION AND CORRECTIONS  
FOR BOB GUALTIERI, SHERIFF

I have received a copy:

Date 9.17.18

Time 1513



SIGNATURE

BG:TLR:kmm