

**PINELLAS COUNTY SHERIFF'S OFFICE  
PROFESSIONAL STANDARDS BUREAU  
INTER-OFFICE MEMORANDUM**

**DATE:** MARCH 14, 2018  
**TO:** DISTRIBUTION  
**FROM:** CAPTAIN RAY WHITELEY <sup>RW</sup>  
Professional Standards Bureau  
**SUBJECT:** SHERIFF'S FINDING

Per Sheriff Gualtieri, Inmate Records Shift Supervisor Tara Monroe, #55663, will receive the following as a result of AI-17-047:

1. Written Reprimand

**DISTRIBUTION:**

Sheriff Bob Gualtieri  
Chief Deputy Dan Simovich  
Assistant Chief Deputy Sean Jowell  
Assistant Chief Deputy George Steffen  
Colonel Paul Halle  
Major Stefanie Campbell  
Major Dave Danzig  
Major Bill Hagans  
Major Rich Nalven  
Major Lora Smith  
Lieutenant Deanna Carey  
Director Jennifer Crockett  
Director Nancy Duggan  
Director Susan Krause  
Director Jason Malpass  
Director Julie Upman  
Shannon Lockheart, General Counsel  
Payroll  
Purchasing-Uniform Supply  
Tara Monroe

RW/kmm

**PINELLAS COUNTY SHERIFF'S OFFICE  
INTER-OFFICE MEMORANDUM**

**DATE: MARCH 12, 2018**

**TO: INMATE RECORDS SHIFT SUPERVISOR, TARA MONROE, #55663**

**FROM: SHERIFF BOB GUALTIERI**

**SUBJECT: CHARGES RE: AI-17-047**

An investigation has been conducted by the Administrative Investigation Division, Professional Standards Bureau, of the Pinellas County Sheriff's Office. As a result of this investigation, the Administrative Review Board has determined you committed the following violation:

On, but not limited to, November 30, 2017, while on duty in Pinellas County, Florida, you violated the Pinellas County Sheriff's Civil Service Act Laws of Florida, 89-404 as amended by Laws of Florida 08-285, Section 6, Subsection 4, by violating the provisions of law or the rules, regulations, and operating procedures of the Office of the Sheriff.

1. You violated Pinellas County Sheriff's Office General Order 3-1.3, Rule and Regulation 3.4(d), Performance of Duty.

Synopsis: While assigned to Inmate Records as a Shift Supervisor, you were responsible for receiving, reviewing and approving documentation affecting the custody status of Pinellas County jail inmates.

On November 30, 2017, during the review of court action, you failed to recognize that Inmate Records staff had improperly calculated an inmate's jail sentence. You authorized the inmate's release from the Pinellas County Jail. Your error resulted in the erroneous release of an inmate.

You admitted to this violation.

Disciplinary Points and Recommended Discipline Range:

You were found to be in violation of one (1) Level Three Rule/Regulation violation totaling fifteen (15) points. These points, which were affected by no modified points from previous discipline, resulted in fifteen (15) progressive discipline points. At this point level, the recommended discipline ranges from a Reprimand to a three (3) days Suspension.

INS 18-0009

Disciplinary action shall be consistent with progressive discipline, for cause in accordance with the provisions of the Pinellas County Civil Service Act.

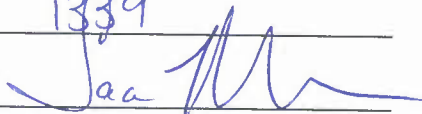


COLONEL PAUL HALLE  
DEPT. OF DETENTION AND CORRECTIONS  
FOR BOB GUALTIERI, SHERIFF

I have received a copy:

Date 3/14/18

Time 1339

  
SIGNATURE

BG:JLL:kmm