

**PINELLAS COUNTY SHERIFF'S OFFICE
PROFESSIONAL STANDARDS BUREAU
INTER-OFFICE MEMORANDUM**

DATE: MAY 09, 2019

TO: DISTRIBUTION

FROM: CAPTAIN RAY WHITELEY *Rw*
Professional Standards Bureau

SUBJECT: SHERIFF'S FINDING

Per Sheriff Gualtieri, Inmate Records Specialist I Kyle Forsyth, #57498, received the following as a result of AI-19-005:

1. Written Reprimand

DISTRIBUTION:

Sheriff Bob Gualtieri
Chief Deputy Dan Simovich
Assistant Chief Deputy Sean Jowell
Assistant Chief Deputy George Steffen
Colonel Dave Danzig
Major Stefanie Campbell
Major Bill Hagans
Major Paul Halle
Major Sean McGillen
Major Larry Nalven
Lieutenant Deanna Carey
Director Jennifer Crockett
Director Nancy Duggan
Director Susan Krause
Director Jason Malpass
Shannon Lockheart, General Counsel
Payroll
Purchasing-Uniform Supply
Kyle Forsyth

RW/kmm

**PINELLAS COUNTY SHERIFF'S OFFICE
INTER-OFFICE MEMORANDUM**

DATE: MAY 3, 2019

TO: INMATE RECORDS SPECIALIST I KYLE FORSYTH, #57498

FROM: SHERIFF BOB GUALTIERI

SUBJECT: CHARGES RE: AI-19-005

An investigation has been conducted by the Administrative Investigation Division, Professional Standards Bureau, of the Pinellas County Sheriff's Office. As a result of this investigation, the Administrative Review Board has determined you committed the following violation:

Between, but not limited to, January 22, 2019 through February 19, 2019, while on duty in Pinellas County, Florida, you violated the Pinellas County Sheriff's Civil Service Act Laws of Florida, 89-404 as amended by Laws of Florida 08-285, Section 6, Subsection 4, by violating the provisions of law or the rules, regulations, and operating procedures of the Office of the Sheriff.

1. You violated Pinellas County Sheriff's Office General Order 3-1.3, Rule and Regulation 3.4(d), Performance of Duty.

Synopsis: While assigned to Inmate Records, you were responsible for verifying the correct inmate information was updated in the Jail Management System (JIMS) concerning the custody status of inmates in the Pinellas County Jail. You are then responsible to log or forward the inmate file accordingly.

In this case, you identified the work had been completed correctly, but you failed to recognize you confirmed the work for the incorrect inmate. This was due to your failure to confirm the inmate's identity by utilizing the Personal Identification Number (PID). As a result, the work was completed for the incorrect inmate and the correct inmate remained in custody.

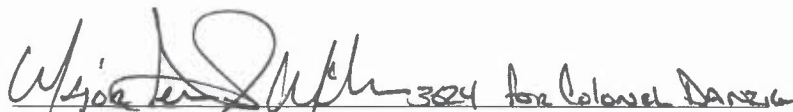
Your failure to identify the correct inmate by PID, per established procedure, resulted in an over-stay and the inmate remained in custody for an additional thirteen (13) hours.

The Administrative Review Board determined you committed this violation.

Disciplinary Points and Recommended Discipline Range:

You were found to have violated one (1) Level Three Rule/Regulation totaling fifteen (15) points. These points, which were affected by no modified points from previous discipline, resulted in fifteen (15) progressive discipline points. At this point level, the recommended discipline ranges from a Reprimand to three (3) days Suspension.


Disciplinary action shall be consistent with progressive discipline, for cause in accordance with the provisions of the Pinellas County Civil Service Act.


COLONEL DAVID DANZIG
DEPARTMENT OF DETENTION AND CORRECTIONS
FOR BOB GUALTIERI, SHERIFF

I have received a copy:

Date 05/07/19

Time 13:23


SIGNATURE

BG:JLS:kmm