

**PINELLAS COUNTY SHERIFF'S OFFICE
PROFESSIONAL STANDARDS BUREAU
INTER-OFFICE MEMORANDUM**

DATE: MAY 09, 2019

TO: DISTRIBUTION

FROM: CAPTAIN RAY WHITELEY *Rw*
Professional Standards Bureau

SUBJECT: SHERIFF'S FINDING

Per Sheriff Gualtieri, Inmate Records Specialist I Kourtnei Lehman, #59654, received the following as a result of AI-19-005:

1. Written Reprimand

DISTRIBUTION:

Sheriff Bob Gualtieri
Chief Deputy Dan Simovich
Assistant Chief Deputy Sean Jowell
Assistant Chief Deputy George Steffen
Colonel Dave Danzig
Major Stefanie Campbell
Major Bill Hagans
Major Paul Halle
Major Sean McGillen
Major Larry Nalven
Lieutenant Deanna Carey
Director Jennifer Crockett
Director Nancy Duggan
Director Susan Krause
Director Jason Malpass
Shannon Lockheart, General Counsel
Payroll
Purchasing-Uniform Supply
Kourtnei Lehman

RW/kmm

**PINELLAS COUNTY SHERIFF'S OFFICE
INTER-OFFICE MEMORANDUM**

DATE: MAY 3, 2019

TO: INMATE RECORDS SPECIALIST I KOURTNI LEHMAN, #59654

FROM: SHERIFF BOB GUALTIERI

SUBJECT: CHARGES RE: AI-19-005

An investigation has been conducted by the Administrative Investigation Division, Professional Standards Bureau, of the Pinellas County Sheriff's Office. As a result of this investigation, the Administrative Review Board has determined you committed the following violation:

Between, but not limited to, January 22, 2019 through February 19, 2019, while on duty in Pinellas County, Florida, you violated the Pinellas County Sheriff's Civil Service Act Laws of Florida, 89-404 as amended by Laws of Florida 08-285, Section 6, Subsection 4, by violating the provisions of law or the rules, regulations, and operating procedures of the Office of the Sheriff.

1. You violated Pinellas County Sheriff's Office General Order 3-1.3, Rule and Regulation 3.4(d), Performance of Duty.

Synopsis: While assigned to Inmate Records, you were responsible for receiving emails and faxes from the courts relative to the status of Pinellas County Jail inmates. You are then responsible to pull the correct inmate file and add the court documentation received, pertaining to the specific inmate status.

In this case, an incorrect inmate file requiring action, was pulled due to failure in verifying the Personal Identification Number (PID). Instead, the file was identified by utilizing the inmate's first and last name only. You failed to recognize there were two inmates in custody with the same first and last name.

You admitted that if you confirmed the file by the Personal Identification Number (PID), per established procedure, the error could have been avoided. As a result, the work was completed for the incorrect inmate and the correct inmate remained in custody. You acknowledged and accepted responsibility for completing the work related to the incorrect inmate file.

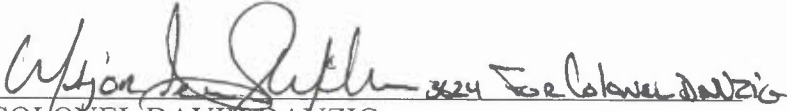
Your failure to identify the correct inmate by PID, resulted in an over-stay and the inmate remained in custody for an additional thirteen (13) hours.

The Administrative Review Board determined you committed this violation.

Disciplinary Points and Recommended Discipline Range:

You were found to have violated one (1) Level Three Rule/Regulation totaling fifteen (15) points. These points, which were affected by no modified points from previous discipline, resulted in fifteen (15) progressive discipline points. At this point level, the recommended discipline ranges from a Reprimand to three (3) days Suspension.

Disciplinary action shall be consistent with progressive discipline, for cause in accordance with the provisions of the Pinellas County Civil Service Act.


COLONEL DAVID DANZIG
DEPARTMENT OF DETENTION AND CORRECTIONS
FOR BOB GUALTIERI, SHERIFF

I have received a copy:

Date 5/7/19

Time 13:12


SIGNATURE

BG:JLS:kmm