

**INSTRUCTION FOR LEVY**

\_\_\_\_\_  
COURT  
\_\_\_\_\_  
COUNTY, FLORIDA

CASE NO. \_\_\_\_\_

\_\_\_\_\_, Plaintiff,

-vs-

\_\_\_\_\_, Defendant

TO THE SHERIFF OF PINELLAS COUNTY, FLORIDA:

Dear Sir:

In the matter of an execution for money, issued out of the \_\_\_\_\_ Court, \_\_\_\_\_ County, Florida, in the above styled case, you are hereby instructed to levy upon the following described property of the Defendant:

Current or last known address of Defendant:

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Real Property Address: \_\_\_\_\_

Parcel # \_\_\_\_\_

Name of party on which levy is to be made: \_\_\_\_\_

Amount due, Rate of Interest & Interest Date on the Writ of Execution: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

Publish immediately after levy. Name of Newspaper: **BUSINESS OBSERVER**

Current or last known address of defendant: \_\_\_\_\_

Defendant's Attorney of Record and Address: \_\_\_\_\_

Are back taxes owed (pertains only to real property): \_\_\_\_\_

It is expressly understood that you, as Sheriff of Pinellas County, Florida, pursuant to Florida Statute 30.30, in attempting to execute any writ or when acting upon the above instructions, be held harmless for making a wrongful levy, and further be held harmless against any liability for loss or damage that might be sustained by anyone whatsoever by reason of levying upon the above described property and further, indemnify the Sheriff for any cost, or other expenses, including reasonable attorney's fees, and should the property for any reason not be sold, or if upon sale should not produce sufficient money to pay said costs and fees.

\_\_\_\_\_  
Name of Law Firm  
(Please print)

\_\_\_\_\_  
Name of Attorney Furnishing Instructions  
(Please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Plaintiff, his Agent or Attorney

\_\_\_\_\_  
Phone Number & Extension

NOTE: Section 30.30, Florida Statutes, provides that the Sheriff must levy upon property specifically described in the writ. It further provides that, if the Sheriff attempts to levy upon property other than that specifically described in the writ, he may require the plaintiff to furnish a bond for his protection.